



MEMBERSHIP POLICY

Requirements for Membership - Membership of the Club is open to individuals who are 18 years or over, have completed or been credited with completing an Introductory Walk by the Introductory Walks Coordinator (see Introductory Walks Policy) and have been accepted by the Club for membership. A current member is one who is registered as 'Financial' or 'Life Member' or 'Overdue' in the Club records.

Membership Subscription Fee - Membership is renewable on an annual basis payable in advance prior to the last day of the month of the member's joining or renewal anniversary date. Members will be individually notified by email in advance of their annual expiry date of the amount and due date for payment of the fee.

As the Club is a not-for-profit organisation, fees are set by the Committee to reflect the Club's actual and forecast costs in meeting its objects. Fees may be set and reviewed by the Committee at most once a year (as per Rule 8 of the Club Rules; see also Policy P11). Members will be advised of any change in the fee.

The membership fee is non-refundable except in accordance with Rule 6 (a)(iii) of the Club Rules.

Where members are in arrears or unfinancial:

- a) The renewal date of members who are in arrears (ie 'overdue') by less than 2 months, shall be 12 months from the previous year renewal date.
- b) The membership of members who are in arrears by more than 2 months will be revoked and they will be assigned 'Expired' status.
- c) Former members having 'Expired' status who pay the membership fees within a period of 2 years after membership expiry shall retain their original membership number. The revised anniversary date of their membership will be the annual anniversary of the date they rejoin.

Life Members are not required to renew their membership or pay a membership fee (in accordance with Rule 7 of the Club).

Membership Entitlements

- Financial, Life and Overdue members will receive the Club's weekly 'Cooee' email updates and access to the quarterly 'Venturer' newsletter (see Newsletter Policy).
- Financial, Life and Overdue members will have access to the Members Area of the Club website giving access to the Club's activities program and other restricted Club information.
- Financial, Life and Overdue members may attend the Club's bushwalking activities free of charge unless a charge is stipulated in the notices for an activity.
- The Club's social meetings are open to all Club members and visitors, and the Club's Committee meetings are open to all Club members on request.
- A member is eligible to vote at the Club Annual General Meeting provided (in accordance with Rule 2(d) of the Club Rules) she/he is recorded as 'Financial' or 'Life Member' on the day prior to the commencement of the meeting and has participated in at least one Club activity since the previous AGM.

Suspension or Expulsion of a Member – If the conduct of a member is considered not to be in the interests of the Club the member may be suspended or expelled by the Club in accordance with Rules 16 and 17 of the Club Rules.

Membership Records - Information relating to members and membership details is held within the membership database on the Club website, maintained by the Membership Secretary. All details in the Membership Register are

kept as accurate and complete as possible. Members have online access to view and update their personal information in the Club records.

Privacy - Except as required by Section 27 of the Associations Incorporation Act of 1987, all personal membership data will be treated in accordance with the [National Privacy Principles](#). Recording of membership data such as sex, age, activity level and period of membership is undertaken as profiling tools to assist with activity planning and management. No identifiable membership data will be passed on to anyone outside the Club. Club bulk emails are issued using Bcc (blind carbon copies) so that member email addresses are not available to other recipients on the email list. See also Website Management Policy.

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PBW Policy **P2: Membership Policy**